

**CLINICAL COMMISSIONING GROUP
PRIMARY CARE COMMITTEE
EXECUTIVE SUMMARY SHEET**

DATE:	6 th August 2019
TITLE OF PAPER:	Primary Care Audit 19/20 Terms of reference for Contract Oversight and Management Function
EXECUTIVE RESPONSIBLE: Contact Details:	Fran Beck – Executive Lead for Commissioning Ext: 2492 Email: fran.beck@nhs.net
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CCG OBJECTIVE:	<ul style="list-style-type: none"> • To improve commissioning of effective, safe and sustainable services, which deliver the best quality outcomes, based upon best available evidence • In meeting the objectives above, to exercise CCG functions effectively, efficiently and economically, and in accordance with generally accepted principles of good governance

For Information
 For decision
 For performance monitoring

EXECUTIVE SUMMARY	<p><u>Internal audit</u></p> <p>The document attached sets ut the terms of reference for the interim audit programme within primary care.</p> <p>The criteria set out in the document are not all part of the delegated function and therefore is not within the responsibilities of the CCG.</p> <p>In view of this, and to ensure effective preparation a detailed review of the terms of reference has been scheduled for 8 August 2019. This review will confirm the elements of the document that are the responsibility of the CCG, and the elements that should be removed.</p> <p>The internal audit management team supported this review of the scope/standards expected.</p> <p>The primary care team have started the communication with the extended team to gain a greater awareness of the standards to be assessed. It is anticipated that the engagement of the management team will ensure sound preparedness and reduce anxiety. More importantly, the regular early review will support the completion of the audit, ideally to a high level of compliance.</p>
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FINANCIAL IMPLICATIONS:	None known at the time of writing.
EQUALITY & INCLUSION	This service is accessible to all registered patients within Telford and Wrekin.
PATIENT & PUBLIC ENGAGEMENT:	Not required.
LEGAL IMPACT:	N/A
CONFLICTS OF INTEREST	There are no conflicts of interest.
RISKS/OPPORTUNITIES:	Risk: none have been identified Opportunities: none identified
RECOMMENDATIONS:	Primary Care Committee are requested to:- <ul style="list-style-type: none"> • Receive the report • Note the • Await the outcome of the exploratory meeting in June 2019